

# **Meeting**

## **Date- 29-12-2015**

Today the second quarterly meeting of IQAC of the college for the session 2015-2016 was held under the chairmanship of Prof. V.A.Bourai (Principal) regarding the planning and execution of processes needed for the future inspection of the college by NAAC. New members as parent representatives were present .Following members were present:

1. Shri G.S. Rana
2. Prof.V.A. Bourai
3. Dr. Dinesh Singh
4. Dr. A.K. Gupta
5. Dr. Madhu D. Singh
6. Dr. Seema Saxena
7. Dr. Pradip Singh
8. Dr.A.K.Saxena
9. Dr. M.K.Purohit
10. Shri Y.K. Mishra
11. Shri Vinod Kumar Goyal
12. Shri K.A.S. Chauhan
13. Shri Permanad Joshi
14. Dr. Sanjay Kumar Padaliya
15. Kumud Saklani
16. Shri Rajendra Dhyani
17. Shri B.S. Bisht
18. Dr. V.S. Rawat
19. Dr. Sandeep Negi
20. Shri Chandra Shekhar Khali

## **Minutes of the Meeting**

The meeting started with a note of welcome to the newly inducted members of IQAC namely Shri V.K.Mishra,Guardian of Dhruv Mishra, student of M.Sc. Botany and Mr. Vinod Kumar Goyal, Guardian of Sonali Goyal ,student of B.SC. III. The other members of IQAC introduced themselves to the new members.

The co-ordinator of IQAC, Dr. Madhu D. Singh briefly recapitulated the main points of deliberation of the previous meeting held on 30-10-15.She also informed the member of IQAC about the selection of 19 sports person of the college for various games and sports at Inter University level as well as the fact that our college basketball team won championship in 2015.

The members of IQAC were also informed about the proposed dates sent to NAAC office Bangalore for Peer Team visit for 2<sup>nd</sup> cycle of Assessment and Accreditation .The dates proposed are 15 to 17 March ,2016 or 29-31 March ,2016 or 5-7 April, 2016

The principal Prof. V.A. Bourai urged the HoDs to expedite the process of utilizations of grants, in whichever dept. some amount remains to be utilized.

It was also decided to keep a set of question papers of previous year in the library in spiral binding .Question Papers of NET Exam can also be collected & bound.

Shri Vinod Goyal ,while appreciating the college overall ,also put forth his suggestion regarding transportation facility .He urged the IQAC to submit an application in DM's office /RTO to increase the frequency of local bus service on the college route from ISBT on well as from the city .

# Meeting

Date-31 March, 2016

Today the third quarterly meeting of IQAC of the college for session 2015-2016 was held under the chairmanship of Prof. V.A.Bourai (Principal) to analyse the Peer Team Report of NAAC for reaccreditation (Cycle 2) of our college during 14<sup>th</sup> to 16 March 2016. The following members were present:

Prof. V. A Bourai

Dr. Dinesh Singh

Dr. A.K. Gupta

Dr. I. D. Semwal

Maj. Pradip Singh

Dr. Sanjay Kumar Padaliya

Dr. M .K. Purohit

Dr. Raj Bahadur

Shri B.S.Bishit

Shri K.A.S.Chauhan

Vipin Ballabh Bhatt

Dr. A.K. Saxena

Surya Kant Sati

Chandra Shekhar Khali

Permanad Joshi

Dr. V.S. Rawat

Shefali Banga

Dr. Sandeep Negi Prof. K.B. Budhori

Dr.Seema Saxena

Ravindra Kumar

## Minutes of the Meeting

The meeting started with the formal welcome of guest alumni Dr. I.D. Semwal and various stakeholders by Dr. Seema Saxena .Chairperson (Principal) Prof. V. A. Bourai shared the result of reaccreditation (cycle II) by NAAC held during 14<sup>th</sup> to 16<sup>th</sup> march 2016. He discussed the report given by the NAAC Peer Team. Some of the important team points of the report are as follows:

- College is accredited with CGPA 3.04 with A grade (one a 4 point scale )
- Good governance with dedicated management and Principal
- widely published vision and mission
- Academic calendar is prepared
- CBCS as per University pattern
- A few enrichment courses available
- Gender sensitization through WSC
- System record of feedback
- Widely publicized admission process
- Admission on the merit basis
- Needs of differentially abled students are taken care off
- Academic ambience (Students Centre )
- No ragging case
- Remedial courses run subjected to fund availability
- Visible use of e- resources in teaching
- Practical field experience
- Active IQAC; regular meeting of IQAC
- Good number of university merit holders
- Faculty encouraged for attending different courses and training program etc.
- Active units of NSS,NCC, Rangers & Rovers and WSC
- Collaboration with other universities exists
- Existence of good campus, requisite infrastructure and green campus maintained
- Library with good resources (Central ) with software for specially abled students and departmental library exists
- Most of the students opt for higher education
- Student Union very constructive
- Dynamic staff
- Accounts annually inspected by CAG
- Efforts made for resource utilization
- Maintenance of proper documentation
- Efforts made for resource mobilization
- Financial assistance from management
- Quality enhancement measures adopted
- Water harvesting system exists
- Energy Conservation measures adopted
- Creation of Nobel Laureates corner in the library

- Publication of book *Triveni* by WSC
- Effective management of waste disposal
- Research advisory committee exists

Some suggestions included are:

- Inadequate number of faculty members
- Placement cell needs up gradation
- Allocation of budget for research is required
- Close monitoring of students attendance required
- Database for students progression needed
- Inadequate number of washrooms
- Research work not uniformly distributed in the departments
- Identifying and solving local problems

Challenges:

- Amalgamation of heritage and modernity
  - Preparing to face national and international competitions
  - Endeavour to achieve excellence
  - To create the culture of change
  - Skill development for better placement
  - Arrangement of transportation for faculty and students
  - More courses and seats in PG classes
  - Recruitment of staff
- The report reading is followed by a discussion among faculty members, students, Principal and external expert. Some suggestions given by them are as follows:
- Lecture through you tube (e-learning)
  - Strict action research
  - Procurement of latest books and journals for library
  - Dress code for students(common dress)
  - M.Com course should be open
  - Training programmes for staff(for software and instruments)
  - Proper utilization of grants should be done by each department and all the documents should be submitted to the office timely
  - Financial help should be given to General Category poor students
  - Software for result analysis is needed
  - Prospectus should include form for INSPIRE students
  - Fee amount should be written clear cut whether it is annual or for semester
  - Merit scholarship by the college
  - Corpus fund should be created from Alumni Association which should be used in the welfare of students
  - Dr. I.D. Semwal gave words for donating journals for 16 years to the library
- The meeting ended with the vote of thanks given by Dr. Seema Saxena.

# Meeting

Date- 28-05-2016

Today the fourth quarterly meeting of IQAC of the college for session 2015-2016 was held under the chairmanship of Prof. V.A.Bourai (Principal) to apprise about the members/stakeholder about the functioning of the IQAC and for the further planning for session 2016-17.

The following members were present.

1. Prof. V.A Bourai
2. Dr.Dinesh singh
3. Dr.A.K. Gupta
4. Dr.I.D. Semwal
5. Shri Govind Raturi
6. Shri V.S. Kalura
7. Dr.Sanjay Kumar Padaliya
8. Dr. Raj Bahadur
9. Dr. V.S.Rawat
- 10.Shri K.A.S. Chahan
11. Vipin Balabh Bhatt
12. Dr. A.K. sexena
- 13.Surya Kant Sati
14. Permanad Joshi
- 15.Shri Rajendra Dhyani
- 16.Dr. Anupma Sanny
17. Dr. Kumud Saklani
18. Dr. S.C. pachauri

## Minutes of the Meeting

In the very beginning of this meeting that IQAC members were informed that after the successful completion of second cycle of A&A, Dr. Madhu D Singh had submitted in writing to IQAC Chairperson, (Principal) Prof. V.A. Bourai that she be allowed to relinquish charge as IQAC co-ordinator w.e.f. April, 2016. Her request was accepted and Dr. Seema Saxena was nominated as IQAC co-ordinator w.e.f. 28 April, 2016.

As per NAAC guidelines some new members were inducted as college IQAC members in different capacities such as community representative, alumni representative etc.

It was the fourth quarterly meeting of IQAC which was held to set the objectives for the next coming session. The meeting began with the new members and reverend guests. Details of three reverend members are as follows:

- 1-Dr. I. D. Semwal (Alumni Representative) Rt. Sr. Scientist ICFRE, Dehradun
- 2-Shri Govind Raturi (Community Representative) Members of Governing body of Kurmanchal Bank, Nainital
- 3-Sh V.S. Kalura (Alumni Representative) Regional Manager (Region I) SBI, Dehradun

Thereafter Prof. V.A. Bourai elucidated the notion of IQAC and its role in higher education to the guests and discussed the result of second cycle of A&A by NAAC in which the college was awarded 'A' grade with CGPA 3.04. The suggestions given in the meeting were as follows:

- Introduction of college uniform from the coming session
- Adoption of some villages or schools and their development through college resources(extension activities)
- Nobel laureates section should be developed by each departments like (English Department)
- Software training should be arranged for teaching and non teaching staff (MIS, MOOC-Massive Open Online Courses), SPSS.
- At the graduation level fee structure should be mentioned semester wise clearly in the prospectus
- Incentive to meritorious students
- Corpus fund would be developed at the page of alumni and should be uploaded on website
- Central instrumentation lab needs to be established to avoid the repetition of instruments
- Inclusion of new courses like M.Com and Law (LLB) etc.
- Focus of teaching should be on quality result and for selection of students in competitive examinations

# Meeting

**Date -16<sup>th</sup>September, 2016**

Today i.e. 16<sup>th</sup> September, 2016 the first quarterly meeting of IQAC of the college for the session 2016-2017 was held under the chairmanship of Prof V.A. Bourai .The agenda of the meeting was to make a strategy to execute the plan made for the current session . Discussion regarding AQAR submission for the previous session 2015-2016 was also done. Following members were present:

Prof. V.A.Bourai ( Principal)

1. Dr. I.D.Semwal
2. Dr.Dinesh singh
3. Dr. A P. singh
4. Dr.Raj Bahadur
5. Dr.M.S.Gusani
6. Dr.Kumud Shaklani
7. Dr. Anupm Sanny
8. Shri B.S.Bisht
9. Shri K.A.S. Chauhan
10. Shri parmand joshi
11. Vipin Bhatt
12. Dr. A.K.sexena
13. Kuldeep Pant



## **Minutes of the Meeting**

In the very beginning of the meeting all respected members of the meeting were informed about the ill health of Dr. Sema Saxena ,IQAC co-ordinator and her inability to carry out the responsibility .Thus, Dr.S. K. Padaliya was nominated as IQAC co - ordinator and Dr. Anupma Sanny as Secretary. The challenges and the suggestions taken up in the meeting are as follows.

- To attain the CE ( College of Excellence ) stature
- To submit the report of AQAR within time
- Account opening of Alumni and PTA in SBI search
- Teaching should be result oriented and more innovative methods should be opted by teachers to make teaching effective
- White Boards will be placed in all classes
- In library, more students will be registered for Inlibnet and departmental library software will be made available to all the departments so that departments can get issued books on – line.
- Submission of information in office must be within time limit
- Companies would be made liable to provide training of tool handling to lab assistants
- To motivate students for more participation in cultural and report activities
- To instill the sense of ISR (Institutional Social Responsibility) in students through social initiative programmes.

# Meeting

Date- 21 February, 2017

Today the second quarterly meeting of IQAC of the college for session 2016-2017 was held under the chairmanship of Prof.V.A Bourai (Principal ) to apprise about the submission of AQAR for session 2016-2017, AISHE (All India Survey in Higher Education) submitted to (MHRD) and TIF (Teacher Information Format). Following members were present in the meeting:

1. Prof. V.A. Bourai
2. Dr. D.Singh
3. Dr. A.K Gupta
4. Dr. Madhav D. Singh
5. I.D. Semwal
6. Shri Govind Raturi
7. Shri V.S Kalura
8. Dr. S.K. Padaliya
9. Dr. A.K Saxena
10. Dr. Rajbahadur
11. Dr. Kumud Saklani
12. Dr. V.S Rawat
13. Dr. Anupama Saini
14. B.S Bisht
- 15.P.N. Joshi
- 16.Dr. S.C Pachauri
17. K.A.S Chauhan
18. Dr. M.S. Gusain
19. Dr. A.P. Singh
20. Kuldeep Pant

## MINUTES OF THE MEETING

The meeting started with the formal welcome of the guest Alumni Representative, Shri V.S. Kalura and various stakeholders. The main meeting agenda taken up are as follows:

- Shri V.S Kalura suggested establishing 'Industrial Institutional Internship' in which a kind of internship or training program would be given to selected students to sharpen their skill abilities. Sir advised that all students would be made aware of all new government policies like 'Jan Dhan Yojana' and 'Sukanya Yojana' in banking sector through govt. official members in lecture mode. In this regard he offered all kinds of help as including pamphlets, etc.
- The committee was informed by the faculty of Mathematics department that a Conference or National Seminar is being planned by them.
- The idea of 'Uttarakhand History Congress' was proposed by History Department.
- To submit DST First Report within the timelimit.
- Shri B.S Bisht advised to make 'Placement Cell' more effective by including more details or information in the Prospectus.
- Dr Madhu D.Singh asked to make available the merit list of 2015-2016 session.
- To start book binding process in the library
- To organise a workshop on IQAC
- For Skill Enhancement some guest speakers would be invited to make the subject more appealing and interesting.
- Rajbahadur and Kumud Saklani (Economics and Biotech Dept.) suggested to provide SPSS training to research scholars and faculty.
- Proctorial Board would be made more effective and functional in active manner so that identity cards of students could be checked more frequently.

Sir emphasized on the dissemination of knowledge as he shared his experience of NAAC with other college members in seminar and meetings so that others would be benefited. Sir pointed out that this is another way strengthening the IQAC.

The meeting concluded with a vote of thanks by Dr. S.K. Padaliya.

# Meeting

**Date:26 May, 2017**

Today the third quarterly meeting of the IQAC of the college for session 2016-2017 was held under the chairmanship of Prof. V.A.Bourai, Principal of college, to apprise and frame up the policies regarding the forthcoming session 2017-2018. Main thrust areas of the meeting were:

- To discuss admission policy for the forthcoming session 2017-2018
- To plan about the National Seminar of Mathematics Department

Following members wear present in the meeting.

1. Prof V.A.Bourai
2. Dr.D. Singh
3. Dr. A.K.Gupta
4. Dr. I.D.Semwal (Alumni Representative)
5. Shri V.S.Kalura (Alumni Representative )
6. Shri Govind Raturi (Community Representative )
7. Dr. S.K.Padaliya
8. Dr.A.K.Saxena
9. Dr. S.C.Pachauri
10. Dr. Anupma Sanny
11. B.S.Bisht (Office Representative)
12. Dr. V.S.Rawat
13. Dr.A.P.Singh
14. P.N.Joshi

## Minutes of the Meeting

The Meeting started with the formal welcome of guests, Alumni Representative and Community Representative including other stakeholders. Some issues which were put forth in the last meeting progress such as:

- Mathematics department has consulted many funding agencies including banks and societies for funds in National Seminar.
- As far as the issue of faculty appointment for Skill Enhancement paper was concerned, the requirement has been sent to the government
- Proctorial Board is enforcing its duties in active manner as no case of ragging and drugs has been registered so far in our college
- As Uttarakhand government is planning to introduce dress code for students, our college has already implemented it.
- Examinations are being held in transparent manner as CCTV cameras have been installed in all classrooms.

Issues taken up in the meeting:

- As the prior most agenda of the meeting was to discuss admission policy for the session 2017-18. Though the admission procedure in our college is online merit based, but even then if any anomaly or loophole lies in the software or system, will be improved .As Dr.Anil Saxena informed that some problem lies in marks calculation .Sir assured that anomaly will be eradicated effectively. Principal Sir discussed the new government policy of admission in which no weight age would be given to the students .Sir assured to government official that this policy will be implemented in our college according to the government regulation.
- On the same issue, Shri V.S. Kalura (Alumni Representative )suggested to include a 'Review' in the prospectus regarding the change in admission policy.
- To strengthen the 'Placement Cell', more members would be included in it such as Biotech and Micro biotech Department.
- To deliver lectures on 'Net Banking and Role- Efficiency' respectively Dr. Kalura and Shri Govind Raturi (Community Representative) would be invited officially.
- Dr.S.C.Pachuari requested for installation of biometrics for B.Ed and M.Ed students.
- Dr.Padaliya apprised all the members that in the National Seminars of Mathematics an official invitation would be given to State Bank and one session would be allotted to the discussion on GST and Interphase of Entererupenership .

- Full time faculty would be appointed in English Language Lab so that it would be functional in well and organized manner .In Agriculture Dept., (English Course), 20% weightage would be given to the students who would attend language lab regularly.
- In the very beginning of the session 2017-18 ,Dr .A. K. Gupta suggested for an orientation programme in which all new students would be guided and informed about CBCS system and other aspects related to it such as filling of examination forms and change in subjects etc.
- B.S.Bisht (Office Representative) advised that all departments should conduct “SWACHTA ABHIYAAN ” at least once in a month.

Principal sir suggested to conduct or provide coaching facility to the students for competitive exams and notice to be displayed on the notice boards.

The meeting concluded with a vote of thanks by Dr.S.K Padaliya.