

## **Ist Meeting on 12-09-2010**

Today a meeting of IQAC was called under the chairmanship of Prof. V.A. Bourai,(Principal) to analyse the Peer Team Report of NAAC team dated 04-09-2010.

Following were present in the meeting:-

- 1- Prof. V.A. Bourai-IQAC Chairperson
- 2- Dr. D. Singh- IQAC Co-ordinator
- 3- Shri Ram Naresh
- 4- Dr. R.P. Bhardwaj
- 5- Dr. A.K. Gupta
- 6- Dr. Madhu D. Singh
- 7- Dr. R.P. Semwal
- 8- Dr. V.S. Rawat
- 9- Dr. Seema Saxena

## **Minutes of Meeting**

The Committee discussed in detail the Peer Team Report submitted by the NAAC team after its visit to the college on 20-22 May, 2010 for Institutional Accreditation of the college. While it was felt that the CGPA of 2.63 (on a scale of 4 ) would act as a motivator for the college, still there was need for further improvement. Hence these areas were specially discussed and analysed which were indentified as the weak points by the NAAC team. It was resolved to pay special attention to these weak areas viz, sections 3.2 & 3.4 of Peer Team Report.

Since our college is among those few colleges of uttarakhand to get accredited under the new pattern of NAAC, it was really a commendable achievement for the college to get a CGPA of 2.63. It reflected the co-ordinated efforts of all the state holders of the colleges, namely students, teachers, non-teaching staff, management, parents, alumni and other distinguished persons and well wishers of the college, this was the unanimous view of the IQAC.

### **Meeting on 30-01-2011**

Today a meeting of IQAC was called under the chairmanship of Prof. V.A. Bourai,(Principal) to take a mid-term view of all the activities of the college.

Following were present in the meeting:-

- 1- Prof. V.A. Bourai- IQAC Chairperson
- 2- Dr. D. Singh- IQAC Co-ordinator
- 3- Dr. A.K. Gupta
- 4- Dr. Madhu D. Singh
- 5- Dr. Seema Saxena
- 6- Dr. V.S. Rawat
- 7- Shri R. Dhyani
- 8- Dr. D.K. Nautiyal (External Expert)
- 9- Dr. Col. Ratan Raina (External Expert)

## **Minutes of Meeting**

In today's meeting, it was resolved to accelerate the developmental activities of the college. The following areas were mainly discussed:-

1. To expedite the construction of Girls Hostel.
2. To arrngment ICT facilities.
3. To further streamline the activities of IQAC.
4. To apply for IQAC Grant to the UGC under XI Plan.

### **Meeting on 27-07-2011**

A meeting of IQAC was held today under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC to chalk out a calendar of activities of IQAC for the academic session 2011-12.

Following were present in the meeting:-

1. Prof. V.A. Bourai- IQAC Chairperson
2. Dr. D. Singh - IQAC Co-ordinator
3. Dr. A.K. Gupta
4. Dr. Madhu D. Singh
5. Dr. Seema Saxena
6. Dr. V.S. Rawat
7. Shri R. Dhyani
8. Dr. D.K. Nauriyal (External Expert)
9. Dr. Col. Raton Raina (External Expert)

**Date: 24-07-2011**

**Minutes of Meeting**

In today's meeting, a calendar of IQAC activities during the current academic session, i.e. July 2011 to June 2012 was chalked out, according to which Faculty Members were entrusted with the monitoring of different parameters such as Research, Student Support & Progression ,Governance and innovation etc.

### **Meeting on 22-01-2012**

A meeting of IQAC was held today under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC in which following members were present

1. Prof. V.A. Bourai- IQAC Chairperson
2. Dr. D. Singh - IQAC Co-ordinator
- 3- Dr. A.K. Gupta
- 4-Dr. Madhu D. Singh
- 5-Dr. Seema Saxena
- 6-Dr. V.S. Rawat
- 7-Shri R. Dhyani

**Date: 22-01-2012**

**Minutes of the Meeting**

In today's meeting, a mid – term review of different academic/administrative activities was made ,as per the Guidelines of NAAC. The following points were mainly discussed:-

1. To establish PTA.
2. To attract more students under the INSPIRE Scheme.
3. To review the co-curricular activities.
4. To further expand and refine the college website.
5. To encourage faculty members to publish more research papers.
6. Dissemination of information among staff members regarding the change over from Annual to Semester system at PG Level.



### **Meeting on 29-04-2012**

A meeting of IQAC was convened today under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC in which following members were present -

1-Prof. V.A. Bourai- IQAC Chairperson

2- Dr. D. Singh-IQAC co-ordinator

3-Dr. A.K. Gupta

4-Dr. Madhu D. Singh

5-Dr. Seema Saxena

6- Dr. V.S. Rawat

7-Shri R. Dhyani

**Date: 29-04-2012**

**Minutes of the Meeting**

In today's meeting the following matters were mainly discussed:-

1. An overview of Dept, Seminars/other Seminars held during the session.
2. No. of Ph.D. Registrations/Awarded
3. Discussion on various minor/major Research Projects currently going on/ completed.
4. New recruitments, if any.
5. No of NET/GATE selections.
6. Feedback of stakeholders
7. Discussion on examination reforms

### **Meeting on 04-06-2012**

A meeting of IQAC was held under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC to discuss the new format of AQAR.

The following members were present in the meeting:-

1. Prof. V.A. Bourai- IQAC Chairperson
2. Dr. D. Singh- IQAC co-ordinator
3. Dr. A.K. Gupta
4. Dr. Madhu D. Singh
5. Dr. Seema Saxena
6. Dr. V.S. Rawat
7. Shri R. Dhyani
8. Shri B.S. Rawat
9. Capt. Pradip Singh
10. Dr. S.K. Padaliya
11. Dr. K.B. Budhori
12. Dr. A.K. Saxena
13. Dr. Kumud Badoni
14. Shri Kunwar Ashish Chauhan
15. Shri Chander Shekhar Khali
16. Shri Parmanand Joshi

**Date: 04-06-2012**

**Minutes of the Meeting**

In view of NAAC circular uploaded on NAAC website on 23<sup>rd</sup> May, 2012 regarding the new format of AQAR, it was decided to acquaint all the faculty members with the new, expanded format of IQAR, under which information regarding various parameters set by NAAC is required to be furnished under 62 points and the different sub-points thereof.

An over view of various activities undertaken by the Women's Studies Centre (WSC) a UGC Sponsored Project, was also taken.

### **Meeting on 31-07-2012**

Today a meeting of IQAC was held under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC to chalk out the calendar of activities of IQAC for the current academic session, i.e. July 2012 to June 2013.

The following members were present during the meeting:-

1. Prof. V.A. Bourai- IQAC Chairperson
2. Dr. D. Singh- IQAC co-ordinator
3. Dr. A.K. Gupta
4. Dr. Madhu D. Singh
5. Capt. Pradip Singh
6. Dr. Seema Saxena
7. Dr. V.S. Rawat
8. Dr. S.K. Padaliya
9. Dr. K.B. Budhori
10. Dr. A.K. Saxena
11. Dr. Kumud Badoni
12. Shri R. Dhyani
13. Shri B.S. Rawat
14. Shri Kunwar Ashish Chauhan
15. Shri Chander Shekhar Khali
16. Shri Parmanand Joshi

**Date: 31-07-2012**

**Minutes of the Meeting**

In today's meeting a calendar of IQAC Activities was chalked out and a Perspective Plan was drawn for the Current Academic Session, i.e. July 2012 to June 2013.

It was decided to expedite the process of submission of AQAR under the new format.

The IQAC has been further expanded to represent all stakeholders.

The upcoming UPUEA conference and workshop in Oct, 2012 was also discussed.

The upcoming conference on जल, जंगल, जमीन व महिलायें— proposed to be organized by Women's Studies Centre of our college in collaboration with महिला समाख्या was also discussed.

## **Meeting on 22-12-2012**

Today a meeting of IQAC was held under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC

The following members were present in the meeting:-

1-Prof. V.A. Bourai- IQAC Chairperson

2-Dr. D. Singh- IQAC co-ordinator

3-Dr. A.K. Gupta

4-Dr. Madhu D. Singh

5-Dr. Seema Saxena

6-Dr. V.S. Rawat

7-Capt. Pradip Singh

8-Dr. S.K. Padaliya

9-Dr. A.K. Saxena

10-Dr. Kumud Badoni

11-Dr. K.B. Budhori

12-Shri R. Dhyani

13-Shri B.S. Rawat

14-Shri Kunwar Ashish Chauhan

15-Shri Chander Shekhar Khali

16-Shri Parmanand Joshi

**Date:22-12-2012**

**Minutes of the Meeting**

In today's meeting, the main issues discussed were as follows:-

Proposal to install close circuit cameras in examination halls.

The Upcoming Conference proposal to be organized by Dept. of Chemistry in April 2013 was also discussed.

A few programs proposed to be organized by the WSC such as Gender Sensitization through staging a play, organizing a seminar on Balancing of Professional and Personal Roles by Working Women, and publication of translated poems of Garhwali and Kumauni Women poets of Uttarakhand- also came up for discussion.



### **Meeting on 06-05-2013**

Today a meeting of IQAC was called under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC to take an overview of the developmental activities of the college according to the parameters set by NAAC.

The following members were present during the meeting:-

1. Prof. V.A. Bourai-IQAC Chairperson
2. Dr. D. Singh- IQAC Coordinator
3. Shri G.S. Rana, Management Representative
4. Dr. S. Farooq, President Himalayan drug company community Represent
5. Shri S.P. Thapliyal, Director ITS, Dehradun-External Expert
6. Dr. A.K. Gupta
7. Dr. Madhu D. Singh
8. Capt. Pradip Singh
9. Dr. Seema Saxena
10. Dr. V.S. Rawat
11. Dr. S.K. Padaliya
12. Dr. K.B. Budhori
13. Dr. Kumud Badoni
14. Dr. A.K. Saxena
15. Shri R. Dhyani
16. Shri B.S. Rawat
17. Shri Kunwar Ashish Chauhan
18. Shri Chander Shekhar Khali
19. Shri Parmanand Joshi
20. Km. Shefali Banga, Student representative.
21. Mr. Meetesh, Student representative.
22. Mrs. Kosar Jahan (PTA representative.)

**Date:06-05-2013**

### **Minutes of the Meeting**

In today's meeting, Dr. Dinesh Singh, Co-ordinator IQAC/NAAC Group, gave a ppt on main points of IQAC, plans and strategies adopted by it, its role in collecting and documenting records of the college.

Dr. Farooq (President Himalayan drug company) participated in the meeting as community representative. He gave many valuable suggestions such as inclusion of Student Union Representatives in IQAC, & inclusion of distinguished Alumni in IQAC. He also underlined the need for GLP (Good Lab Practices) and ISO. Emphasized the need for developing state of the art technology in the college and fixing the periodicity of IQAC meetings.

Shri G.S Rana in his capacity as Management Representative congratulated the college for achieving CGPA of 2.63, while at the same time, exhorting everyone to improve this score further in the next Accreditation due in 2015.

Prof. Budhori, Head, Faculty of Education also explained in detail the seven parameters of NAAC. He emphasized the motivational and participatory approach for preparing AQAR. This would further strengthen the feeling of belongingness among all members of staff.

Prof. V.A.Bourai

Welcome student representatives, namely Mitesh (M.Sc. Physics) Toufique & Shefali Banga, B.Sc. who expressed their views and put forth some valuable suggestions

Prof. V.A.Bourai, Principal & Chairperson, IQAC explained in detail how the college has come a long way since 2006. It has now got CPE status, many UGC, DST Projects are being run in the college, INFLIBNET is in place in the Library. There is marked improvement in ICT facilities. He also expressed confidence that the suggestions/inputs received during IQAC meeting would be implemented.

### **Meeting on 06-06-2013**

A meeting of IQAC was called under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC to take an overview of the developmental activities of the college during session. 2012-13.

The following members were present during the meeting:-

1. Prof. V.A. Bourai, IQAC Chairperson
2. Dr. D. Singh, IQAC Coordinator
3. Shri G.S. Rana, Management Representative
- 4-Dr. S. Farooq, President Himalayan drug company community Represent
- 5- Shri S.P. Thapliyal, Director ITS, Dehradun External Expert
- 6- Dr. A.K. Gupta
- 7-Dr. Madhu D. Singh
- 8-Capt. Pradip Singh
- 9-Dr. Seema Saxena
- 10-Dr. V.S. Rawat
- 11-Dr. S.K. Padaliya
- 12 Dr. K.B. Budhori
- 13-Dr. Kumud Badoni
- 14-Dr. A.K. Saxena
- 15-Shri R. Dhyani
- 16-Shri B.S. Bisht
- 17-Shri Kunwar Ashish Chauhan(Library)
- 18-Shri Chander Shekhar Khali(Lab Tecnician)
- 19-Shri Parmanand Joshi

20-Km. Shefali Banga, Student representative.

21-Mr. Meetesh, Student representative.

22-Mrs. Kosar Jahan (PTA representative.)

**Date:06-06-2013**

**Minutes of the Meeting**

In today's meeting, which was held in the NTS room, various members of IQAC expressed their views. Dr. Madhu D. Singh briefed the members about IQAC. Dr. A.K. Gupta informed the members about FIST Grant and equipments purchased.

Dr. Seema Saxena, In charge co-curricular Activities provided information regarding the Annual Cultural activities organized in the college. such as Debate Competition, Speech Competition, Poetry Recitation Competition, Music Competition, Rangoli Competition, Poster Competition etc. as well on the excellent performance of our students in External Competitions such as Inter collegiate Cultural Competitions organized by HNB University in Srinagar Garhwal.

Dr. V.S. Rawat briefed the members regarding the UPUEA conference and workshop and workshop on "Shabdawatti" CSDT sponsored by Ministry of HRD.

Dr. Budhori spoke on extension activities, consultancy and collaboration for revenue generation.

### **Meeting on 26-09-2013**

A meeting of IQAC was called today under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC to take an overview of different academic/research/development activities undertaken in the college since the beginning of new academic session 2013-14.

The following members were present during the meeting:-

1. Prof. V.A. Bourai, IQAC Chairperson
2. Dr. D. Singh, IQAC Co-ordinator
3. Shri G.S. Rana, Management Representative
4. Dr. S. Farooq, President Himalayan drug company community Represent
5. Shri S.P. Thapliyal, Director ITS, Dehradun External Expert
6. Dr. A.K. Gupta
7. Dr. Madhu D. Singh
8. Capt. Pradip Singh
9. Dr. Seema Saxena
10. Dr. V.S. Rawat
11. Dr. S.K. Padaliya
12. Dr. K.B. Budhori
13. Dr. Kumud Badoni
14. Dr. A.K. Saxena
15. Shri R. Dhyani
16. Shri B.S. Rawat
17. Shri Kunwar Ashish Chauhan (Library)
18. Shri Chander Shekhar Khali (Lab Technician)
19. Shri Parmanand Joshi
20. Km. Shefali Banga, Student representative.
21. Mr. Mahadev Raturi Student Union representative.
22. Mr. Lalit Panwar Student Union representative.
23. Dr. Kapisa PTA Representative

**Date:26-09-2013**

### **Minutes of the Meeting**

The meeting started with IQAC co-ordinator Dr. Dinesh Singh welcoming the dignitaries in the meeting and apprising them about the strong points of the college as identified by the NAAC Peer Team in its report. At the same time, those areas were also discussed where more attention needs to be paid.

He also informed the IQAC members about the nomination of college Principal Prof. V.A. Bourai to the Academic Council of HNB (GU) and Shri Dev Suman University, implementing the suggestion put forward by Dr. S. Farooq regarding the inclusion of students Union Representatives in the IQAC, two representatives namely the President & the Secretary of Students Union have been included in the IQAC.

The IQAC members were also informed about the book authored by Dr. V.S. Rawat on Organic Farming & "Triveni" a collection of Garhwali & Kumaoni poems penned by women writers of Uttarakhand, translated into Hindi & English, edited by Dr. Madhu D Singh.

Dr. S. Farooq in his address to the IQAC members emphasized the need for maintaining proper documentation, including videography of the meetings/functions/events organized by college. He also underlined the need for proper, eco-friendly method of garbage disposal. He suggested organizing a language workshop to hone the communication skills of faculty.

Prof. Thapliyal, Director ITS shared his experience as ex-Director National Centre for Quality Management. He suggested that more students should be involved by forming groups.

Shri G.S. Rana mooted the idea of maintaining a Visiting Members Register/Visitors Register at the College Gate.

Suggestions of students representative - issue of I/Card hanging to students

Suggestions of Office / Lab representative – Training Program for technical staff.

In the end, chairperson of IQAC Prof. V.A. Bourai in his concluding remarks spoke about N List, INFLIBNET and the commendable performance of college Girls' Basket ball team.



### **Meeting on 21-12-2013**

A meeting of IQAC was called today to review the different academic/sports/co-curricular/cultural activities held in the college between September 2013 to December 2013.

The following members were present during the meeting:-

1. Prof. V.A. Bourai, -IQAC Chairperson
2. Dr. Madhu D. Singh-IQAC Co-ordinator
3. Dr. Seema Saxena
4. Shefali Banga
5. Dr. V.S. Rawat
6. Mahadev Raturi
7. Basant Singh Bisht
8. Parmanand Joshi
9. Dr. Sanjay Padaliya
10. Dr. A.K. Saxena
11. Mr. Ravindra Kumar (on behalf of Dr. Kumud Badoni)

**Date:21-12-2013**

### **Minutes of the Meeting**

The meeting started with Prof. V.A. Bourai (Chairperson IQAC) reading the monthly Progress Report/Achievements of the college Report for 03 months, i.e. Sept 13 to Dec 2013. which is dispatched to the Directorate Higher Education in the First week of every month. Thereafter many members of the IQAC gave suggestions / provided information which is as follows:-

- ❖ Dr Madhu D.Singh nominated on IQAC co-ordinator wef on 4.12.13
- ❖ Provision of additional space for Teachers vehicles parking- Dr. V.S. Rawat.
- ❖ To which the entry of outside students on the campus-A.K Gupta
- ❖ Placement companies' information should be communicated to students more systematically – Shefali Banga
- ❖ Establishment of Central instrumentation Lab-Shefali Banga
- ❖ Hanging I/Card will be issued from next session.Principal Prof V.A.Bourai.
- ❖ Project Training will be organized by Micro/Biotech Dept. – 30-40 students from other institutes-Mr. Ravinder Kumar, Department of Biotechnology.
- ❖ Entrepreneurship Awareness Program with National Institute of Entrepreneurship and Small Business Development (NIESBUD) Biotech An Autonomous Body under ministry of Micro, Small and Medium Entrepreneurs, Govt. of India: Dr V.S.Rawat.
- ❖ Collaboration with Food Flex for exporting Tulsi/Thyme/Soya/Paste (Salad leaves)- being cultivated on 09 bighas in college campus – Dr. A.K. Saxena
- ❖ Salary of college employee through e-payment – Prof. V.A. Bourai
- ❖ Proposal to seek financial help for construction of state of art auditorium – Mahadev Raturi
- ❖ Wipro has selected 02 students of Micro/Biotech Dept. – Mr. Ravindra
- ❖ A hands on training to be organized for lab assistants for handling latest lab equipments

- ❖ Computerised TC/CC would be issued from next session - Prof. V.A. Bourai
- ❖ 200 Plants have been developed from tissue culture/07 varieties of roses –Dr. A.K Saxena.
- ❖ Prof Bourai also informed the IQAC members about Dr Seema Saxena (Head,Dept of Botany) being nominated on Secretary,college IQAC.

### **Meeting on 22-3-2014**

Today a meeting of IQAC was held under the chairmanship of Prof. V.A. Bourai, Principal & Chairperson, IQAC to discuss various progress related issues of the college.

The following members were present in the meeting:-

1. Shri G.S. Rana-Management Representative
2. Prof. V.A. Bourai IQAC chairperson
3. Dr. I.D. Semwal-Almni Representative
4. Dr. Dinesh Singh
5. Dr. A.K. Gupta
6. Dr. Madhu D. Singh-IQAC Co-ordinator
7. Shri B S Bisht-office
8. Dr. Sanjay Padaliya
9. Dr. A.K. Saxena
10. Ms. Kumud Badoni
11. Shefali Banga-Student Representative
12. Shri Parmanand Joshi-Lab Technician
13. Shri Chander Shekhar Khali -Lab Technician.
14. Dr. V.S. Rawat
15. Dr. Seema Saxena-IQAC-Secretary

Date:22-03-2014

**Minutes of the Meeting**

- ❖ Principal Prof. V.A. Bourai introduced all staff members present in the IQAC meeting to Dr. I.D. Semwal, who attended this meeting as Alumuni representative. Dr. I.D. Semwal was accorded a warm welcome.
- ❖ Prof. V.A. Bourai highlighted the importance of using latest technology such as facebook for disseminations of college news. He also informed the IQAC about RUSA proposal to be submitted by the college, which envisages construction of 30 rooms new block in the college.
- ❖ Proposal to issue computerized TC & CC from next session was also discussed.
- ❖ Name of merit position holders in the University Merit List (2012-13 session) were announced before IQAC members. These meritorious students of the college are :-

Poonam	M.Sc Geology	IInd Position
Aditi	M.Sc Geology	Ist Position
Monika Jugran	M.Sc Maths	Ist Position
Jyoti	M.Sc Physics	IIIrd Position
Mitesh	M.Sc Physics	IVth Position
Astha Aswal	M.A. English	IVth Position
Farheen Khan	M.A. Economics	IInd Position
Sonal Anand		Vth Position

- ❖ Matter of website updating also came up for discussion. It was resolved to expedite the process.
- ❖ Commendable performance by our students in inter collegiate competition at Srinagar in different cultural activities was appreciated by the IQAC.

- ❖ Sessional Exams (Internal) calendar has been started.
- ❖ Monthly Report of Special Achievements of the College (Sent to Directorate, Haldwani every month) was also read out by the Principal.
- ❖ Issue of more books to meritorious students was also discussed. It was also suggested that entry in library without I/Card should be prohibited.
- ❖ Members of INSPIRE club also attended this meeting. Since INSPIRE students are from Science stream, it was suggested by Dr. Madhu D Singh to form a club/Team of Toppers of Arts/Commerce/Agriculture & Education faculties also, so that such meritorious students get due recognition of their talent.
- ❖ Challenges in computer labs-their up keep and maintenance were discussed.
- ❖ More lighting in Seminar Hall is required.

### **Meeting on 06-06-2014**

Today the final meeting of IQAC for academic session 2013-14 was called under the chairmanship of Dr. A.K. Gupta, (officiating Principal) to take an overview of different activities/aspects related to academics/co-curricular/extra curricular activities of the college. The progress achieved and challenges encountered during the session were also discussed.

The following members were present in the meeting:-

1. Shri G.S. Rana- Management Representative
2. Dr. A.K. Gupta, (officiating Principal)
3. Dr. I.D. Semwal-(Alumni)
4. Dr. Madhu D. Singh IQAC co-ordinator
5. Dr. Seema Saxena - IQAC Secretary
6. Capt. Pradeep Singh
7. Dr. V.S. Rawat
8. Shri R.P. Dhyani- college office Representative
9. Shri Chander Shekhar Khali-Lab Technician
10. Shri Parmanand Joshi- Lab Technician
11. Shefali Banga- Student Representative
12. Dr. A.K. Saxena
13. Mr. K.A.S. Chauhan-Library
14. Prof. K.B. Budhori
15. Mr. Ravindra Kumar
16. Mahadev Raturi-Student Union Representative

**Date: 06-06-2014**

### **Minutes of the Meeting**

Dr. A.K. Gupta (Dean & Head Dept of chemistry) chaired today's meeting in his capacity as officiating Principal.

Dr. Madhu D. Singh welcomed all members of IQAC. She briefly recapitulated the main points of the previous IQAC meeting held on 22-03-2014 and apprised the members regarding the progress achieved as well as challenges encountered by the college in achieving the objectives of different parameters of NAAC.

She read out the monthly report of special achievements (May 2014) sent by Dr. D. Singh to Higher Education Directorate in Nainital. The main points of the Report:-

- INFLIBNET Seminar in the college was on held 03-05-2014.
- IQAC Seminar on “Enhancing Research Culture in Institutions of Higher Education was organized on 13-05-2014.
- NCC Thal Sainik Camp at Gopeshwar from 25-05-2014. 08 cadets of our college are participating.
- Basic Leadership Camp (BLC) at Gopeshwar from 25-05-2014. 05 cadets of our college are participating.
- NCC “C” certificate exam result-27 cadets in “A” Grade & 05 cadets in “B” Grade.
  
- ❖ Annual Activity Report and annual expenditure account have been submitted to RDC HQ.
- ❖ A Seminar on World Migratory Birds Day 2014 was organized by Dept. of Zoology in collaboration with BUGHADI (Birds under Greedy Human Applied Danger in India) Foundation on 11-05-2014.
- ❖ An Educational Talk by Prof. Krassimir Stojanov (Catholic University Germany) was organized by faculty of Education on 17-05-2014.

- ❖ Dr. A.K. Gupta informed the IQAC that ours is the only college to have submitted RUSA proposal to the govt of Uttarakhand.
- ❖ Shri Ravindra (Biotech Dept) informed IQAC member about summer training program for B.Sc. & M.Sc. students.
- ❖ Shri G.S. Rana gave the suggestion of ECS transfer.

Challenges in keeping updated record of students placements were also discussed Prof. Budhori gave useful inputs regarding registration of PTA/Alumni Association & functioning of Career Counseling Cell.



### **Meeting on 26-09-2014**

Today the first meeting of IQAC for the academic session 2014-15 was called under the chairmanship of Prof. V.A. Bourai to discuss the future plan for current session.

The following members were present in the meeting:-

1. Shri G.S. Rana
2. Prof. V.A. Bourai-IQAC chairperson
3. Dr. Dinesh Singh
4. Dr. A.K. Gupta
5. Dr. Madhu D. Singh IQAC Co-ordinator
6. Dr. Seema Saxena-Secretary IQAC
7. Prof. K.B. Budhori
8. Dr. A.K. Saxena
9. Mr. Ravindra Kumar
10. Dr. Kapisa PTA Representative
11. Shefali Banga-Student Representative
12. Dr. V.S. Rawat
13. Shri Chander Shekhar Khali Lab Technician
14. Shri Parmanand Joshi- Lab Technician
15. Shri Rajendra Dhyani office Representative
  
16. Shri Kunwar Ashish Chauhan-Library
17. Captain Pradeep Singh
18. Shri Deepak Prasad Purohit-college BA Topper
19. Rashmi Purohit
20. Suchitra Rawat-Student Union Representative

**DATE-18.12.14**

To day the second meeting of IQAC of the college for the session 2014-2015 was convened under the chairmanship of the Principal Prof.V.A.Bourai to apprise the members of the various activities held during the previous quarter Sep 14 to

Dec14;submission of AQAR(for year 2013-2014) and organizing the miscellaneous extracurricular activities.Following members were present in meeting.

1-Shri G.S.Rana.

2-Prof .V.A.Bourai. IQAC Chairman

3-Dr Vimal Nautyal.Community Representative

4-Dr Dinesh Singh.

5-Dr A.K.Gupta.

6-Dr MadhuD.Singh.IQAC Co-ordinator

7-Prof.K.B.Budhori.

8-Dr SeemaSaxena.IQAC Secretary

9-Shri B.S.Bisht.Office Representative

10-Permanand Joshi. Lab Technician

11-Chandra Shekhar Khali. Lab Technician

12-Ms. KumudSaklani.

13-Dr A.K.Saxena.

14-Dr V.S.Rawat.

15-Dr Sanjay Kumar Padaliya.

16-Pradip Singh

17-Rajendre Dhyani. Office Representative

### **Minutes of the Meeting**

In the beginning of the meeting ,IQAC co-ordinatorDrMadhuD.Singh welcomed Dr.VimalNautyal(communityRepresentative)ShriG.SRana(Management Representative)on behalf of the IQAC of the college and apprised all members of the main developments that took place during the period(September 2014till December2014).

- ✚ She informed the members that AQAR of the college for Academic Year 2013-2014 was submitted to NACC office on 12.11.14, its copies were sent to UGC, Directorate of Higher Education, Nainital and HNB Garhwal University, Srinagar.
- ✚ She also highlighted the fact that a plan of action was formulated in the beginning of the session and how it was implemented during the session 2013-14.
- ✚ During the course of the meeting, the issue of bar coding in the college Library also came up for discussion.
- ✚ The members were informed that about Environment Audit currently under way in the college, under which documentation of the trees and plants of the college campus is being undertaken by the Dept of Botany. Besides this, a Proforma documentary the policies and practices of the college regarding waste disposal, greening the campus and conservation of water and energy etc. was also being prepared.
- ✚ It was observed that the process of registration of Alumni and PTA Association should be expedited.
- ✚ It was pointed out by a few members that some Cigarette/Gutka Kiosks have come up within 100 meter radius of the college. It was decided to send a written complaint to the DM for these Kiosks removal.
- ✚ Dr Nautial (Community Representative) emphasized the fact that the college needs to be more proactive in matter of campus cleanliness. Since the campus is quite spacious, it needs more manpower to be maintained. More students should be involved.
- ✚ He also suggested that more guest Lectures from different fields should be arranged.
- ✚ Regarding Alumni Association, he suggested Silver Jubilee meeting for a particular Batch, -Alumni could also be requested for delivering Lectures.
- ✚ Student's Representative Ms Suchitra Rawat informed the IQAC about their invitation to organize a Books Exhibition in the college.
- ✚ Shri G.S. Rana (Management Representative) in his address emphasized the importance of Library and its requirement of total automation for which if required, additional manpower can be employed.
- ✚ Prof K.B. Budhori suggested initiation of best practices such as Institutional Merit Scholarship, or the facility to self Finance students to deposit their fees in instalment, if they are unable to submit it at one go.

- ✚ Prof V.A.Bourai informed the members regarding the submission of college building map in MDDA and expressed the resolve of the college to continuously strive for excellence.

The meeting concluded with a vote of thanks by **Dr Dinesh Singh**.

#### **DATED-6.4.15**

Today the third quarterly meeting of IQAC of the college for session 2014-15 was held under the chairmanship of Prof V.A.Bourai(Principal) to apprise the members of various academic administrative and co-curricular activities during the foregoing quarter i.e.Dec14March2015.The following were present-

1-Shri G.S.Rana.

2-Prof V.A.Bourai. IQAC Chairman

3-Dr Dinesh Singh.

4-Dr Atul Gupta.

5-Dr MadhuD.Singh. IQAC Co-ordinator

6-Dr IndraDev

7-Prof K.B.Budhori.

7-Sandeep Negi.

8-Pradip Singh

9-V.S.Rawat.

10-Dr A.K.Saxena.

11-Shefali Banga. Students Representative

12-Shri Chandra Shekhar Khali.-Lab Technician

13-Permanand Joshi. Lab Technician

14-Rajendra Dayani.Office Representative

15Basant Singh Bist.

16-Dr ManjushaTyagi.(on behave of Dr Kumud Badoni)

17-Dr S.K.Padaliya.

#### **Minutes of the meeting**

In the beginning of the meeting,the IQAC co-ordinator.DrMadhuD.Singh welcomed all members.She then briefly recapitulated the main points of discussion of the previous meeting.

- ✚ Dr Atul Gupta read out the main activities undertaken during the Quarter Jan 2015-March2015.Main among these were submission of Lol for 2<sup>nd</sup> cycle of A & A of our college by NAAC Team on 27.3.15 and acceptance of the same by NAACOffice; ongoing preparation for SSR;preparation of college Prospectus and college Magazine PRAGHYA;Performance of our students in different college;intercollegiate;interuniversity;essay and Quiz Competitions.
- ✚ Name of winners of cultural competition held at Birla Campus ,Shrinagar HNB GU 28.2.15- 3.3.15 Were also readout-  
AnupamaRawat(B.Sc- AG) Ist,classical singing HarsitUniyal(MAEngIVsem) IInd,Poetry Recitation Dinesh Bhatt(B.S.cII)IIIRD,classical Music Uzma Ansari(BA-I)IIRD,Cartoon making ShefaliBanga(M.ScChem)IIIRD.Debate.
- ✚ Dr Gupta also informed that ShefaliBanga has been selected for 56 days Summer Research Fellowship at Indian Academy of Science at Bangalore under DrP.Rajkumar.
- ✚ DrMadhuD.Singh apprised IQAC members of conducting a workshop on solid waste and Bio-medical waste Management on 27.3.15 as well as starting a wall Magazine in Shikhar building since February 2015.A Quiz competition based on the topic :**The Himalayas**was organized by ELS English Literary Society of the Dept of English on17.2.15
- ✚ Capt.Pradip Singh suggested that 4th sem PG students can be asked to fill up the Alumni Proforma and deposit the requisite Membership Fees.
- ✚ DrAtul Gupta said that Dept of Chemistry has prepared the proposal of starting a certificate course.Water & milk Testing ( 3 months duration) and plans to submit the same to the HNB University for it approval.
- ✚ It was conveyed by DrMadheD.Singh that DrVimalNaytyal (community Representative Member of IQAC)being on a visit to North East India is unable to attend today's meeting but he would like to go through the minutes of the meeting.Hence these would be mailed to DrNautiyal.
- ✚ Dr Semwal enquired what type of guidance/resourse assistance in provided to students participating in extra-curricular activites.He also shared his subject expertize in wood indirectly it is related to preservation of precious environmental resources.
- ✚ Canteen services provided by the caterer also came up for discussion.
- ✚ ShriG.S.Rana appreciated the efforts of all member of staff teaching or non-teaching,students under the leadership of Prof V.A.Bourai in its quest for excellence and promised the full support of the Management in which ever

area it is required. He also mooted the idea of keeping 01 page of Ratnak (a monthly magazine of SGRR Education Mission with a circulation of 40,000 copies) reserved specially for documenting the activities/achievement of college students and staff as well as for publishing their articles etc.

✚ Finally Prof V.A. Bourai summed up the main points of discussion, exhorting all faculty members to work concertedly for preparation of SSR. In his concluding remarks, he also thanked all members of IQAC, specially Dr. I.D. Semwal and Shri G.S. Rana for sparing their valuable time for the meeting and for providing very useful inputs for the betterment of the college.

**DATED-25.5.15**

Today the fourth quarterly meeting of IQAC of the college for session 2014-2015 was held under the chairmanship of Prof .V.A. Bourai (Principal) regarding the preparation of submission of SSR of the college to NAAC for 2<sup>nd</sup> cycle of Re-Accreditation.

The Following were present.

1-Shri G.S. Rana.

2-Prof .V.A. Bourai IQAC Chairperson

3-Dr J Kishwan-External Experts

4-Dr. I.D. Semwal-Alumni Representative

5-Prof K.B. Budhoni

6-Dr A.K. Gupta

7-Dr D. Singh

8-Dr Anuradha Verma.

9-Dr Sanjay Kumar Padaliya

10-Dr Seema Saxena. IQAC Secretary

11-Ms Kumud Saklani

12-Dr A.K.Saxena

13-Shri V.S.Rawat

14-C.S.Khali

15-Mr Ravindra Kumar

16-Dr Madhu .D.Singh-IQAC co-ordinator

17-Pradip Singh

18-Dr Deepak Som

19Mr Naveen Gaurav

### **Minutes of Meeting**

**DATED 30.10.15**

Today the first quarterly meeting of IQAC of the college for session 2015-2016 was held under the chairmanship of Prof.V.A.Bouai(Principal)regarding the allocation of Budget under UGC12th five year plan.Proposal submitted by planning Board was discussed related to various issues regarding CBCS system was also done.

The following were present.

1-Shri G.S.Rana.

2-Prof .V.A.Bourai IQAC Chairperson

3-Dr A.K.Gupta

4-Dr.I.D.Semwal

5-Ms KumudSaklani

6-Dr A.K.Gupta.

7-Dr Sanjay Kumar Padaliya

8-Dr SeemaSaxena.IQAC Secretary

9- MsKumudSaklani

10-Dr A.K.Saxena

11-Shri V.S.Rawat

12-C.S.Khali

13-Mr Ravindra Kumar

14-Dr Madhu .D.Singh IQAC co-ordinator

15-B.S.Bisht

16-Rajendra Dhyani

### **Minutes of the Meeting**

In today's meeting mainly the allocation of Budget under UGC XII Plan and the tentative budget proposal by the planning board was discussed in which Depts of Botany ,Chemistry,Maths ,English,Hindi,Pol.Science and Geology put up their proposals.

As per the guidelines of UGC grants under General Development Assistance(GDA) will be provided as a Block Grant with the flexibility to incur expenditure as per the needs of the college,Percentage of allocation under Grant-in-Aid General 931) AND Capital Assest(35) will be in the ratio of 20:80 basis.

The objectives of the grant are:

- To provide grants to the college for strengthening basic infrastructure and meet their basic needs like books,journals including book banks ,scientific equipment,teaching aids and sports facilities.
- To provide assistance for extension/renovation of existing buildings.
- To provide assistance to colleges catering to the needs of students belonging to SC/ST/OBC(non-creamy)/minority ,PH &economically deprived students.
- To encourage outreach activites, adult & continning education.
- To provide facilities for women.
- To support competence building initiatives and promote multicultural activites.



- To accomodate innovative ideas to influence teaching, research, academic, excellence and social growth. The eligibility criteria for getting these grants were also discussed.

Another issue discussed in the meeting was introduction of CBCS and semester system at UG level also from the current session, i.e. 2015-16. Controller of Exam Dr A.K. Gupta disseminated the main points of this system among members of IQAC, such as the number of core subjects to be offered by a student, credit system % of marks in Internal and External Exam-30% for Internal and 70 marks for External Exam.

- There would be grading, instead of marks in evaluation.
- Examination forms would be submitted on line.
- Percentile system would be adopted w.e.f this session 2015-2016.

**DATED-29.12.15**

Today the second quarterly meeting of IQAC of the college for session 2015-2016 was held under the chairmanship of Prof. V.A. Bourai (Principal) regarding the planning and execution of processes needed. For the future inspection of the college by NAAC, new members as parent representatives were present.

- 1- Shri G.S. Rana
- 2- Prof. V.A. Bourai IQAC Chairperson
- 3- Dr Dinesh Singh
- 4- Dr. A.K. Gupta
- 5- Dr. Madhu D. Singh IQAC co-ordinator
- 6- Dr Seema Saxena IQAC Secretary
- 7- Pradip Singh
- 8- Dr A.K. Saxena
- 9- Dr. M.K. Purohit
- 10- V.K. Mishra PTA Representative
- 11- Vinod Kumar Goyal PTA Representative
- 12- K.A.S. Chauchan-Library
- 13- Permanand Joshi Library

- 14- Dr Sanjay Kumar Padaliya
- 15- Ms Kumud Saklani
- 16- Rajendra Dhyani -office
- 17- Shri B.S.Bisht - office
- 18- Dr V.S.Rawat
- 19- Dr Sandeep Negi
- 20- Shri Chandra Shekhar Khali-Lab

### **Minutes of the Meeting**

The meeting started with a note of welcome to the newly inducted members of IQAC, namely Shri V.K.Mishra, Guardian of Dhruv Mishra, student of M.Sc Botany and Mr Vinod Goyal, student of B.Sc III. The other members of IQAC introduced themselves to the new members.

The co-ordinator of IQAC Dr Madhu D.Singh briefly recapitulated the main points of deliberations of the previous meeting held on 30.10.15.

She also informed the members of IQAC about the selection of 19 sports persons of the college for various game and sports at inter-University level as well as the fact that our college basketball team won championship in 2015.

The members of IQAC were also informed about the proposed dates sent to NACC office Bangalore for Peer Team Visit for 2<sup>nd</sup> cycle of Assessment and Accreditation.

The dates proposed are:


15 to 17 March, 2016

OR

29 to 31 March, 2016

OR

5 to 7 April, 2016

-  The Principal Prof V.A.Bourai urged the HoDs to expedite the process of utilization of grant, in which ever dept some amount remain to be utilized.

- ✚ It was also decided to keep a set of Questions Papers of previous yerars in the Library in spiral binding. Questions pepers of NET exam can also be collected and bound.

Shri Vinod Goyal PTA Representative while appreciating the college overall, also put forth his suggestion regarding transportation facility .He urged the IQAC to submit an application in DM's office/RTO to increase the frequency of local bus service on the college route from ISBIT as well as from the city.

### **Minutes of the Meeting(25.5.15)**

After according a formal welcome to the Gust, Principal Prof V.A Bourai introduced Dr.Jagdish Kishwan to the other IQAC members. Dr Kishwan, nominated as 'Eternal Expert' in college' IQAC has had a distinguished career.

Dr Madhu D.Singh(co-ordinator IQAC) apprised Dr Kishwan of the seven criteria set by NACC for Assessment and Accreditation of institutions of Higher Education, under which our college also would be evaluated for its second cycle of Accreditation which is due after September, 2015. She requested the Principal Prof Bourai to give a Presentation on these progress of the college in these criteria.

A detailed Presentation of about an hour was given by Prof Bourai in which the steady progress made by the college between 2010-2015 in different areas such as introduction of new courses in keeping with the requirement of times, enhancement in teacher quality and research.



Culture, further enrichment of physical infrastructure and IT resources, strengthening of student support services and introduction of many good practices was highlighted. Along with this , these areas were also identified which needed improvement.

After the Presentation , Dr Kishwan asked questions related to the number of research projects completed/going on in the college, no. of Ph.D. Guides and no. of Ph.D scholars registered under them, no. of INSPIRE students etc. He also

specifically asked about Environment Course. Commenting on the curriculum, Dr Kishwan suggested that courses, specially the basic courses should be made more attractive, otherwise students would move away to professional courses.

Dr Kishwan also suggested that the college website should be more user friendly. Regarding the performance of Alumni Association uploaded on the college website, he suggested that it should be designed in a drop-down mode which makes the process of filling different entries in the performance much easier.

Some other valuable suggestions provided by Dr Kishwan were

- PhD scholar should be provided financial support for paper publication.
- College teachers and research scholars should upload research paper on web, so that they can be read by scholars in India and abroad. Rating of organization on the basis of their research papers bring excellence in an institution.
- The college can also bring out a Newsletters of 4 or 6 pages each quarter.
- In every IQAC meeting, besides recapitulating the main points of discussion of the previous meeting, taking stock of what was achieved during the quarter, what were the challenges encountered in achieving goals etc. Another should also be done good practice can be started, i.e., in every IQAC meeting, a specific criterion can be taken up and innovative ideas from all IQAC members on that particular criterion should be sought, so that the college can do still better.
- Thereafter, Shri G.S.Rana (Management Representative) shared his thoughts with the IQAC members. He particularly focused on student's encouragement and spoke about the grand felicitation of SGRR Alumni Atul Joshi by Shri Darbar Sahib for his selection in NASA.
- In the end of meeting, **Dr Atul Gupta Dean Student welfare and HOD, Chemistry**, proposed Vote of Thanks.